

REGULATIONS FOR POST-DOCTORAL FELLOWS (PDFs)

SHORT TITLE

These regulations may be called the Mehran University of Engineering and Technology Post-Doctoral Fellows Regulations 2024 repealing such regulations framed by the University authorities (if any). This regulation applies to all postdoctoral fellows (PDFs) appointed at Mehran University of Engineering and Technology (MUET), Pakistan. It outlines the terms and conditions of the Fellowship appointment, responsibilities, and the support provided by the university.

ELIGIBILITY FOR FELLOWSHIP

- c) Candidates must hold a PhD from a national or international university which is recognized by the Higher Education Commission (HEC) of Pakistan.
- d) Requisite academic qualifications must be acquired before the closing date of the application.
- e) Online postdoc may not be allowed.

PROCEDURE FOR PLACEMENTS

The applicant shall submit the application duly completed in all respects along with the relevant documents by the last date fixed for this purpose. An applicant, if employed, shall have to obtain No Objection Certificate from his/her employer before registration. Appointments are made by the office of Registrar, MUET, through the approval of the ASRB. However, the application to the ASRB would be submitted through supervisor duly forwarded by the concerned Director i.e. IICT, PGS (MUET-Jamshoro campus or MUET-Khairpur campus), MUISTD, IEEM, IPNG, or USPCAS-W. The supervisor should have the designation of **Associate Professor and above of MUET**.

The University reserves the right to refuse postdoctoral appointment to any applicant without assigning any reason, or cancel the fellowship at any stage if necessary.

Applicants are required to pay the fees at the time of securing an appointment as a PDF as approved by the University authorities. All fees paid are non-refundable. The fee for pursuing postdoc at MUET would be Bench fee/Registration fee, including tuition fee for nine months or less is Rs. 1,350,000 and for each additional quarter is Rs. 450,000 and 33% of the fee would be given to the Supervisor. The Candidates must demonstrate proof of funding before securing an appointment as a PDF. A MUET faculty member pursuing Postdoc, is not allowed to do postdoc within Mehran university

DURATION OF PROGRAM:

Postdoctoral appointments are temporary but on full time basis, cannot be part-time. These appointments have a minimum duration of 6 months and a maximum duration of 2 years, inclusive of renewals.

RESPONSIBILITIES

- i. PDFs are expected to engage in full-time research and contribute to the academic mission of MUET.

- ii. PDFs must adhere to all university policies, including those related to research ethics, intellectual property, and professional conduct.
- iii. PDFs may participate in departmental activities, seminars, and conferences.

MENTORSHIP AND SUPERVISION

- i. Each PDF will be assigned a faculty supervisor who will provide guidance and support in their research and professional development.
- ii. An Emeritus Professor can supervise PDFs.
- iii. Maximum of two PDFs can be supervised by a Supervisor.
- iv. PDFs are expected to meet regularly with their supervisor and provide updates on their progress.
- v. PDFs work under the supervision of their faculty supervisor and report to the Director of the associated institute.
- vi. Any changes in supervisor require prior approval from the Director of the associated institute and the consent from the current supervisor.

EVALUATION AND COMPLETION

- i. PDFs will be evaluated bi-annually or at the end of term (if the duration is less than a year) based on their research performance, publications, and contributions to the university.
- ii. PDFs are required to submit regular progress reports and a final comprehensive report upon completion of the fellowship to the Supervisor who will submit to ASRB through concerned directorate.
- iii. Unsatisfactory performance may result in the termination of the appointment.
- iv. Upon successful completion of the fellowship and fulfillment of the publication requirement, PDFs will receive a certificate signed by the Vice-Chancellor and Controller of Examinations.
- v. The candidate must submit a clearly written research proposal outlining how he/she intends to satisfy the following deliverables, whichever is applicable:
 - a. Publishing atleast one X-Category research paper or **two Y-category papers** or publishing atleast one book (for postdoc duration up to six months)
 - b. Producing atleast two X-Category papers or one W-Category research paper in HEC recognized journal or production of a book in relevant field (for postdoc duration up to one year)
 - c. Producing atleast three X-Category research papers or one W-Category and one X-Category research papers in HEC recognized journal or production of book in relevant field (for postdoc duration up to two years).
 - d. **The author list of publications should be formatted as PDF candidate as the first author and the supervisor as the second author.**
- vi. Postdoc certificate would be issued by the university competent authority

COMPENSATION AND BENEFITS

- i. PDFs may be provided a salary, remuneration, or both against the funding secured by them or their supervisor.
- ii. PDFs may provide benefits in terms of access to university facilities such as library access, computing services, and gymnasium.

TERMINATION

- i. Postdoctoral appointments may be terminated by either party with a minimum of one month's written notice or payment in lieu thereof. In case of early termination, no certificate would be issued.
- ii. The university reserves the right to terminate an appointment at any time for cause, including misconduct or unsatisfactory performance.

DISPUTE RESOLUTION

Disputes between PDFs and supervisors should be resolved informally by the ASRB through concerned institute for mediation.

AMENDMENTS TO REGULATIONS

These Regulations may be amended from time to time as deemed fit by the authorities of the Mehran University of Engineering & Technology, and, unless specifically stated otherwise, the amended Regulations shall apply to the already registered students as well as to the new students. Any changes will be communicated to PDFs in writing